ECASE ER/LR

Release Notes

v3.3.0 December 2024 OPEXUSTECH.COM 0 AINS LLC, 2024

CASE INV3.3.0 Release Notes

Notice of Rights

Copyright © 2024, OPEXUS, LLC d/b/a OPEXUS. All rights reserved. No part of this publication may be reproduced, transmitted, transcribed, stored in a retrieval system, or translated into any language, in any form or by any means, electronic, mechanical, photocopying, recording, or otherwise, without prior written permission of the publisher: OPEXUS, LLC. For information on obtaining permission for reprints and excerpts, contact info@opexustech.com.

Additionally, all copyrights, confidential information, patents, design rights and all other intellectual property rights of whatsoever nature contained herein are, and shall remain, the sole and exclusive property of the publisher.

Notice of Liability

The information in this publication is believed to be accurate and reliable. However, the information is distributed by the publisher (OPEXUS, LLC.) on an "As Is" basis without warranty for its use, or for any infringements of patents or other rights of third parties resulting from its use.

While every precaution has been taken in the preparation of this publication, neither the author (or authors) nor the publisher will have any liability to any person or entity with respect to any loss or damage caused or alleged to be caused, directly or indirectly, by the information contained in this publication or by the computer software and hardware products described in it.

Notice of Trademarks

The publisher's company name, company logo, company patents, and company proprietary products are trademarks or registered trademarks of the publisher: OPEXUS, LLC. All other trademarks or registered trademarks are the property of their respective owners.

Non-Disclosure Statement

This document's contents are confidential and proprietary to OPEXUS, LLC. This document cannot be released publicly or outside the purchasing agency without prior written permission from OPEXUS, LLC.

Images in this manual are used as examples and may contain data and versioning that may not be consistent with your version of the application or information in your environment.

Additional Notice

Information in this documentation is subject to change without notice and does not represent a commitment on the part of OPEXUS, LLC.

Notwithstanding any of the foregoing, if this document was produced as a Deliverable or other work for hire under a contract on behalf of a U.S. Government end user, the terms and conditions of that contract shall apply in the event of a conflict.

ER/LR 3.3.0 Release Notes

Link RA Cases in ER/LR

ID# 89295, 91237

For v3.3.0, we've added the ability to link ER/LR cases to existing Reasonable Accommodations (RA) cases.

Note: This is only available for organizations with both ER/LR and RA applications on the same eCASE Platform.

If you enter an employee into ER/LR and a matching RA case is found, you will be automatically notified. You can either click **Review Now** (continue to the matching RA cases) or **Review Later** (return to the ER/LR case).



If you opt to **Review Now**, a list of related RA Case(s) appears as shown below.

Select	RA Folder ID	Date accommodation(s) granted	RA Folder Status	Remarks	
	2022 BAE 00014	12/04/2024			

You can also manually link an RA case from the *Link RA Cases* tab. If any cases are already linked, you'll see them in the RA *Linked Cases* list. To link another RA case, click **Search Cases**.

Date accommodation(s) RA Folder Status Remarks Acti	Conduct Action	Link RA Cases	Attachments	Assignments	Case Notes			
RA Folder ID Date accommodation(s) RA Folder Status Remarks Acti	RA Linked O	RA Linked Cases						
granted	RA Folder ID	Date according granted	ommodation(s)	RA Folder Statu	IS	Remarks	Action	

Select the **(A)** Checkbox next to the RA case you'd like to link, add **(B)** Remarks in the field provided, then click **(C)** Add RA(s) as a link to create the link:

Add R/	Linked Cases			
Select	RA Folder ID	Date accommodation(s) granted	RA Folder Status	Remarks
	2022-RAF-00002	10/09/2024	Pending Decision Maker	В
	2022-RAF-00004	10/01/2024	Pending FOH	
	2022-RAF-00005	11/01/2024	Pending Employee	

The system prompts with a confirmation before linking, so click **Yes** to continue. After confirming, the screen refreshes with the linked folder listed. The linked folder's details are listed here, including the *RA Folder ID* and the *RA Folder Status*. You can link additional cases by clicking the **Search Cases** button again. You can also click the **X** under the *Action* column to remove a link:



If you elect to unlink an RA case, the application prompts with a confirmation pop-up. Click **Yes** to continue and remove the link.

RA Link Configuration

ID# 82680

ER/LR Administrators have new options under **Main Menu > Configuration > Configuration**. See the RA Configuration tab to modify settings for linked RA Cases.

You'll first note the RA Field Terminology section where you can apply custom labels to data fields displayed from RA.

Inquiry Intake Terminology (Portal Form)	RA Configuration			
RA Field Terminology	RA Conf	figuration		
,	tA Label	Display Name		
RA Folder ID		RA Folder ID!		
Date Accommodation(s) Granted		Date accommodation(s) granted!		
RA Folder Status		RA Folder Status!		
Remarks		Remarks!		

Next, under Additional Configuration, you can select the ERLR Cases where RA should be checked. These are the ER/LR cases which will allow a link to an RA case. You can also customize the Message to notify employees when a RA link is identified:

Additional Configuration					
ERLR Cases where RA should be checked:	Conduct Action X Counseling X Performance Adverse Actions X				
Enter message to notify employees when a RA link is identified:	The employee that was selected has at least one active RA Case. Would you like to review the RA Case(s) associated to this employee?				

If you make any edits to these settings, click **Save** to save your changes.