

FOIAXpress



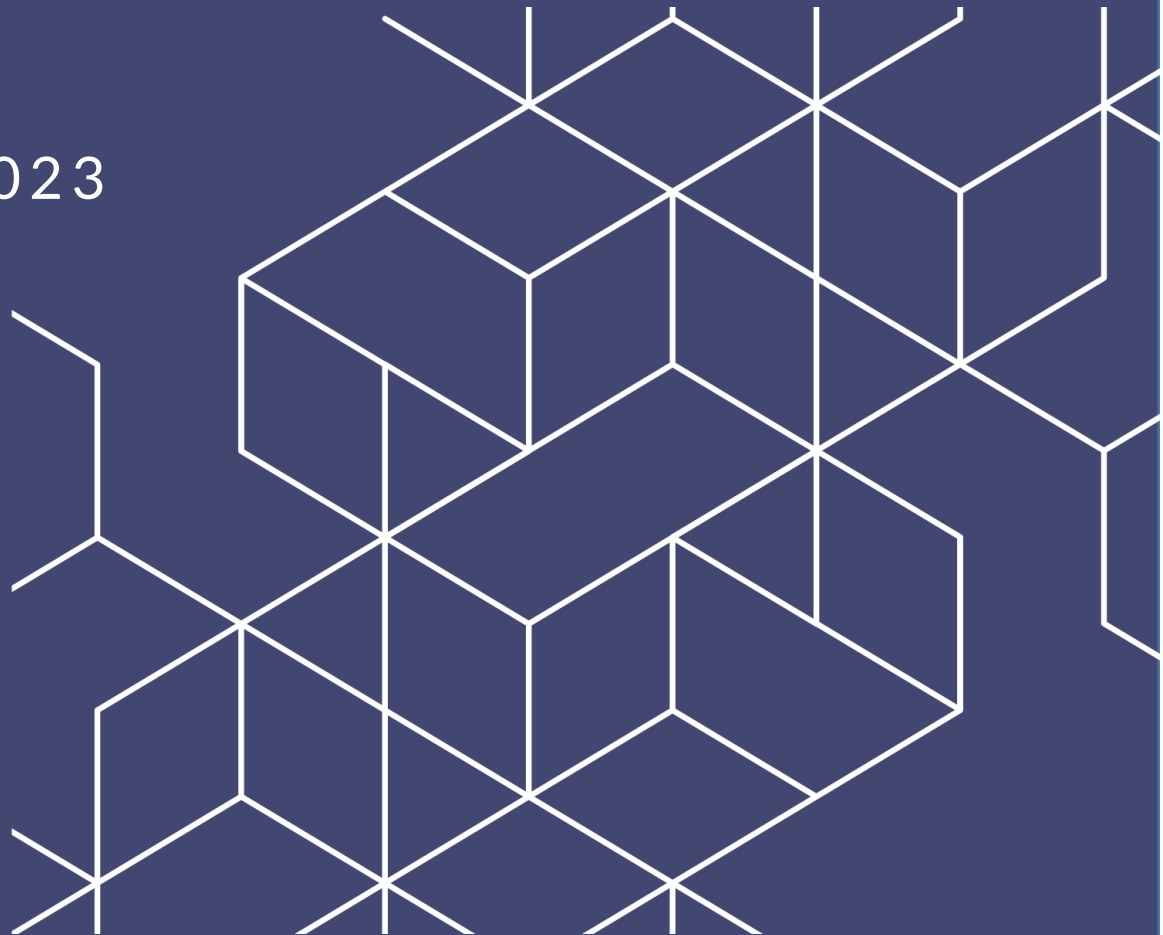
OPEXUS

Release Notes

Version 1.2

v11.3.0

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FOIAXpress 11.3.0 Release Notes

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Version History

Version	Date	Revision Summary
1.0	8/9/2023	New version for v11.3.0
1.1	8/23/2023	<ul style="list-style-type: none">• Added link to the <i>SortSite 508 Level A Baseline</i> document• Added #30091 to the Bug Fixes list
1.2	8/28/2023	Relocated #22719 and #23183 to the Collaboration Portal Release Notes



Contents

- Version History 3
- Product Enhancements 5
 - Improving Accessibility 5
 - Annual Reports 5
 - Relativity Integration..... 7
 - Application Improvements 9
 - Administration Updates..... 10
- Bug Fixes..... 12



Product Enhancements

See the following sections for product enhancements you can look forward to in the latest version of FOIAXpress.

Improving Accessibility

We've made improving accessibility a major goal of the FX 11.3.0 release. This involved addressing a total of 163 bugs and issues related to accessibility, with a particular focus on Section 508 compliance, including requester issues when using Edge browsers, JAWS issues in Document Management, PAL accessibility concerns, and more.

For 508 Level A validation, we conducted a scan using SortSite, a well-known provider of accessibility analysis tools. See the [FOIAXpress SortSite 508 Level A Baseline](#) document for details on the testing parameters utilized in our scan, including the five tabs provided by SortSite: *Rules, Blocks, Reports, Links, and Crawler*.

Annual Reports

We understand the importance of the DOJ Annual Report, and we focused on improving our Annual Reporting capabilities in this release:

ID	Feature	Description
13060	Annual Report: Sections VI.C(5) and VII.E	We've updated Annual Report sections VI.C(5) and VII.E to display the ten oldest requests/appeals in order of "Number of Pending Days," per DOJ requirements.
13793	Appeal/Complaint Sub-Type Search and Report	You can now use the Appeal/Complaint Sub-Type field in searches and reports, allowing you to create custom reports or searches based on the Appeal/Complaint Sub-Type.



ID	Feature	Description
17573	Annual Report: Perfected Request Count	<p>Requests put on hold for fee-related or other reasons are no longer flagged as “not perfected” requests. These requests are counted as Perfected and are no longer excluded from the backlog counts, ensuring that these requests are included in all Annual Report tables which require the inclusion of all perfected requests.</p> <p>(!!) Note: This change does not apply to any requests that are put on hold prior to upgrading to v11.3.0 but will be reflected on all applicable holds applied when using v11.3.0.</p>
17575	Annual Report: Section VI.C(4)	We’ve updated Annual Report section VI.C(4) to calculate and display using all reportable Appeal data, rather than breaking this data out by multi-track type. This change aligns with DOJ guidelines.
24322	Annual Report: Section Headers	Section headers were updated throughout the Annual Report to align exactly with DOJ guidelines when exported into XML format.
25856	Annual Report: Section VI.C(2)	We’ve updated Annual Report Section VI.C(2) to allow the selection of the primary disposition of the appeal along with as many “other” applicable reasons as are required. The disposition and the other reasons selected are now all reported on the Annual Report.



ID	Feature	Description
25857	Multiple Reportable Other Codes	You're no longer required to select only one reportable "Other" code to appear in the Annual Report if multiple codes are applied. All applied "Other" codes are now included in the Annual Report.
26609	Section IX – XI in Annual Report	In the Annual Report, we've ensured Section IX – XI is included in the XLS – Raw Data Formatted for DOJ Components export.

Relativity Integration

ID	Feature	Description
22758	Relativity Integration	FOIAXpress now integrates with the Relativity e-Discovery tool for document redaction. Organizations using Relativity to process large documentation volumes can now deliver documents managed and redacted in Relativity to both Requesters and PAL, as well as run reports capturing data on these documents using metadata from Relativity.
22764	Search Within Relativity	With the Relativity integration, we added the ability to search within production sets in Relativity for import into FOIAXpress. This allows orgs using Relativity to easily locate the correct documents using search. Use the Add Documents from Relativity button on the Add/Search/View Documents page to search for documents in Relativity. There are options to search by "Production Set Name," "Production Set ID," "Workspace Name," "Workspace ID," and if the documents were "Added to Request."



ID	Feature	Description
22766	Associate Relativity Metadata to Requests	When searching production sets within Relativity using our new integration, you can select production sets and use the Add to Request button to add the selected sets to the request in FOIAXpress. Note that each production set can only be associated to each request one time, to prevent duplication.
22813	Preview Relativity Documents	When you're searching production set using the Relativity integration, you can preview a document within Relativity before adding it to FOIAXpress. A View Production Set button is available in the UI, which opens the selected Relativity document in a new browser tab.
22814	View Relativity Production Sets from FX	All document metadata added from Relativity is managed on the <i>Add/Search/View Documents</i> tab, in the <i>Request Folder Documents</i> workspace. Here you'll be able to select a Production Set from the list and click View Production Set , which opens the selected set in Relativity (in a new browser tab).
22818	Remove Relativity Production Sets	From the <i>Add/Search/View Documents</i> tab, you'll also have the option to remove production sets added from Relativity. Select the production set you want to remove and click Open Documents to open the documents in Document Management. From DM, you'll have the option to select and remove the Relativity documents.
22830	Deliver Relativity Documents to PAL	From the Deliver Documents screen, you'll have the option to deliver Relativity documents to PAL. This allows for transferring documents from Relativity to PAL without permanently retaining any document data in FOIAXpress.



ID	Feature	Description
22832	Capture Relativity Redaction Codes	When documents from Relativity are associated with requests in FX, we also capture the redaction codes used in these documents. The redaction code data attained from Relativity is included in any relevant sections in the Annual Report.

Application Improvements

ID	Feature	Description
13793	Appeal/Complaint Sub-Type Search and Report	You can now use the Appeal/Complaint Sub-Type field in searches and reports, allowing you to create custom reports or searches based on the Appeal/Complaint Sub-Type.
23034	Removed “Include Inactive Users” Filter	To simplify our interface, we’ve removed the “Include Inactive Users” checkbox from the Request Search and Reports criteria screens. When a user is deactivated, the system requires all that user’s open and closed requests be reassigned, making this checkbox obsolete.
24903	Invalid Willing Amount Message	We edited the message that appears if a request from the NFP included an invalid value in the “Willing Amount” field. The message now reads: “Requester entered an invalid value as Willing Amount while creating the request, the value entered was: ###” with the value provided by the requester.



ID	Feature	Description
25156	Removed About FOIAXpress Updates	In an ongoing effort to streamline the interface, we've removed the application update details from the About FOIAXpress screen. All info about releases and application updates are now consolidated within these Release Notes.
26032	Rate of Administrative Cost Value	The Rate of Administrative Cost value can be configured to the fourth decimal place for more accurate rate calculations. If a value is entered beyond this value, the system automatically rounds up to the configured value.
28415	Daily Transaction File	We've added a new system job to assist with pay.gov payment tracking. When enabled, the job provides daily accounting of all pay.gov payment transactions occurring within the previous 24-hour period. The job produces a fixed-length flat file (.dat) which is automatically overwritten in a configured file directory each time the job is run.

Administration Updates

ID	Feature	Description
24522	Improved Partial Uninstallation Handling	We've revised the uninstallation process to account for environments where components may have been deleted or uninstalled. Previously this caused an error, however the uninstall now executes as expected in these scenarios.



ID	Feature	Description
24529	Setup Files Unblocked	Administrators deploying FOIAXpress will no longer need to manually unblock the setup files to run the deployment. This step is now automatically handled via the installation scripts.
24530	Improved Find and Redact Feature Setup	The Find and Redact feature script now runs automatically at deployment. Previously, this feature had to be manually enabled after installation.
26083	Added Relativity Integration to Application Features	We added "Relativity Integration" to the Application Features configuration screen. While access to the Relativity Integration is controlled at the license level, Administrators of systems with this integration can uncheck the Relativity Integration checkbox to manually disable this feature.
26084	Relativity Connector Settings Configuration	We added a "Relativity Connector Settings" option in Administration > Document Management, allowing users to configure the Relativity connector. Configuration settings include the ability to Enable the connector, the Relativity API URL, User Name and Password, and Timeout settings.

Bug Fixes

We've addressed some issues identified by our customers as well as our OPEXUS team. These bug fixes are outlined in the table below.

ID	Description
10285	Corrected an issue preventing results from sorting correctly on the Request search screen.
12315	Fixed an error encountered when exporting the Annual Report to CSV where the output incorrectly replaced the "\$" symbol with a "?".
13704	Fixed an issue where the Annual Report failed to run when exported to FOIAXpress XML and DOJ format.
13904	Resolved an issue where requests submitted via the National FOIA Portal were failing due to incorrect request length errors.
16410	Overall Agency FOIAXpress XML Format exports now reflect the agency name in the table, rather than "OverAll Agency".
16998	Added an option to disable unnecessary required fields in SAML Configuration.
18789	Removed errant underlining found in the breakdown options listed when running the Annual Report.
19509	Addressed a bug that removed the Report owner when assigning permissions.
19757	Removed the option to create a National FOIA Portal request from an inactive action office.



ID	Description
20325	Addressed a bug where documents would not appear in Workload Estimated until a new review layer was created.
21511	Corrected an incorrectly displayed LIT case.
21997	Fixed the Split Release document option in Document Management configuration.
22173	Updated session timeout conditions to prevent premature timeouts while working in EDR.
22249	HTML text is no longer present in Document review or Report graphs.
22325	Notes in Publish to Reading Room can now be closed if there are no review flags.
23075	Corrected a bug that was preventing successful download of attachments on NFP Requests.
23619	Resolved a bug in which the Correspondence Templates option would change to Legacy Download during upgrades.
24155	Corrected the format of the “Thank you for your payment” message on PAL mobile screen view for improved clarity.
24765	Corrected a bug that would result in an error message when inputting Google Analytics-generated URLs.
25732	Fixed a bug preventing View Request History Report and View Requester Report from being saved to the properly, resulting in inaccurate User Action Reports.



ID	Description
25788	Corrected the date range of the Previous Quarter option on FY Q2 scheduled reports.
26529	Updated information field text in SAML Requester to display Province and Postal (rather than State and Zip) when Canada is selected as the country.
26537	Postal code is no longer a mandatory field on SAML Requester. The zip code will be validated if the selected country is USA/Canada.
27181	Updated the “Dashboard Last Updated” clock to account for daylight savings time.
27886	Resolved a bug in which User Action Reports were generated for all users rather than the selected specific user.
27926	Corrected a data processing error that was occurring during PST file processing.
28172	The Documents by Custodian bar graph on the EDR Home screen now properly displays document numbers with more than 6 digits.
28693, 28695, 28696, 28702, 28703	We’ve corrected and verified all “Agency Overall” data calculations populated in the XML.
28706	Fixed an issue where errant XML footnotes were present in the Annual Report output.



ID	Description
28707	Removed extra spaces from the OtherDenialReason value in the Annual Report output.
28975	Corrected an issue which caused an error message to appear when editing or deleting an application fee, even when the action is successfully completed.
30387	Fixed an issue where SharePoint jobs failed when the SharePoint Site URL was configured to include "https://". This site URL can now successfully be configured with "https://"
30091	Fixed an issue where users who were not assigned to a request were able to view left-navigation options and take actions which should not have been available per their permissions.

