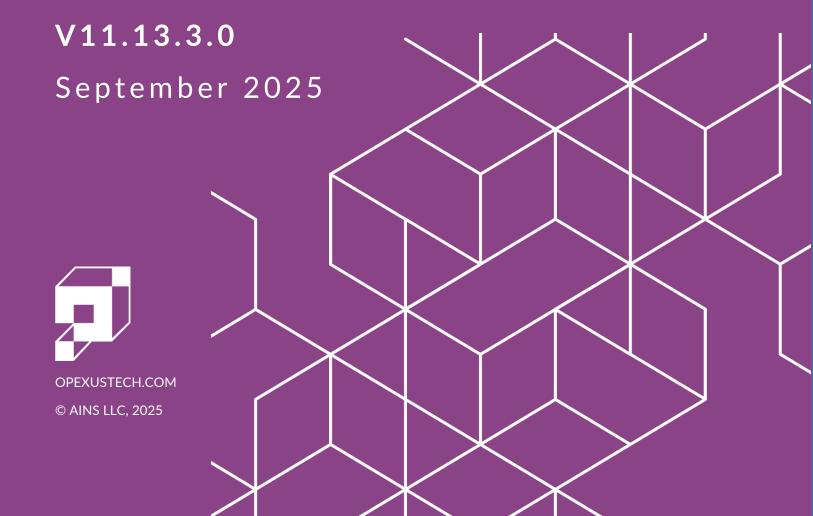
FOIAXpress

Release Notes



FOIAXpress v11.13.3.0 Release Notes

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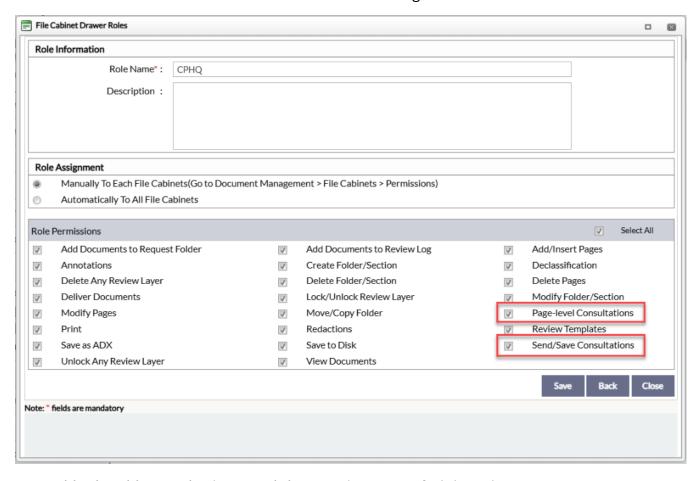
Product Enhancements

1.1 New Consultations Workflow

ID# 1275604

We have introduced a new approach to Consultations by enabling page-level selections in a more efficient UI.

There are separate permissions for the old workflow and the new workflow, enabling you to use the new workflow from certain areas while still using the old workflow from other areas.



To enable the old Consultations workflow, navigate to **Administration > Document Management > File Cabinet Drawer Roles > Role** and select **Send/Save Consultations**. Click **Save**. If you use consultations, you must enable this permission.

Similarly, to enable the new Consultations workflow, navigate to **Administration > Document**Management > File Cabinet Drawer Roles > Role and select Page-level Consultations. Click



Save. This will enable the new page-level workflow from only specific areas. You must also have the **Send/Save Consultations** permission enabled.

Once a consultation package has been created for a request, there will be a tab called **Consultations** within the request that allows you to manage the consultations.

There are two ways to create a consultation package:

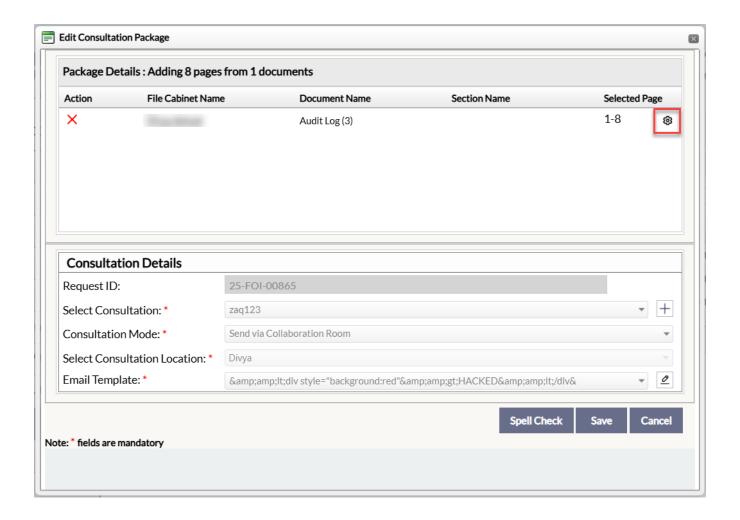
- Search and select documents from Document Management. Select one or more pages, or a
 document, and right-click to select Save/Send for Consultation.
- Alternatively, from within a request, using the Review Log, select one or more documents and click on open documents. Then select one or more pages, or a document, and right-click to select Save/Send for Consultation.
- Click the **Plus** button to create a new consultation package.
- Complete the rest of the form and details, then click **Save**.

You can now manage these consultations from the **Consultations** tab from within a request with the following capabilities:

- You can withdraw a consultation package that has already been sent from the Consultation tab.
- You can add more documents to an existing package.
- To remove pages from a consultation package which has not been sent or has been withdrawn, click on the **Consultations** tab within the request, and click **Edit**.



Product Enhancements



Click the **Gear** icon to delete or modify pages. You can also modify package details such as **Program Office**, **Consultation Mode**, etc.

- You can delete page-level and legacy (old workflow) consultation packages directly from the **Consultations** grid if they have not been sent or if they have been withdrawn.
- The Consultations grid now includes all page-level and legacy (old workflow)
 consultations, along with all necessary fields such as Contact Name, Review ID, Last
 Action Date, etc., providing a holistic view.
- You can perform various actions from the Consultations grid such as Delete, Edit, Send, Preview, View, view Messages, and view Actions Logs. Depending on the consultation type and status, relevant actions will be displayed.
- You can now view all Action Logs across all consultations for a selected request, improving transparency and traceability.



1.2 Enhanced Application Logs

ID# 1275264

With our continued commitment to provide logs throughout the system, we have stayed focused on implementing logs for the majority of items in the FOIAXpress.

1.3 Improved Review Flag behavior for 'Duplicate' and 'Not Relevant' flags

ID# 1278036

With this feature, we have enhanced the behavior of review flags. When 'Duplicate' and 'Not Relevant' flags are applied to a document and then actions such as applying redaction from **Document Management** or **Find and Redact** is performed, the system will not automatically change these flags.



Security Updates

We've made the following security updates in this version of FOIAXpress:

ID	Description
1308406	Sanitized all user inputs rendered into HTML, used templating engines with auto-escaping, and limited rendering of untrusted content.
1308408 1308412 1308416	Introduced output encoding (e.g., HTML entity encoding), input validation, and Content Security Policy (CSP) headers.
1311328	Reviewed and corrected access control policies, implemented deny-by-default strategies, and validated user roles per request.
1306813	Enforced MFA, applied rate-limiting, secured session tokens, and adopted robust password policies.

