

# ATIPXpress

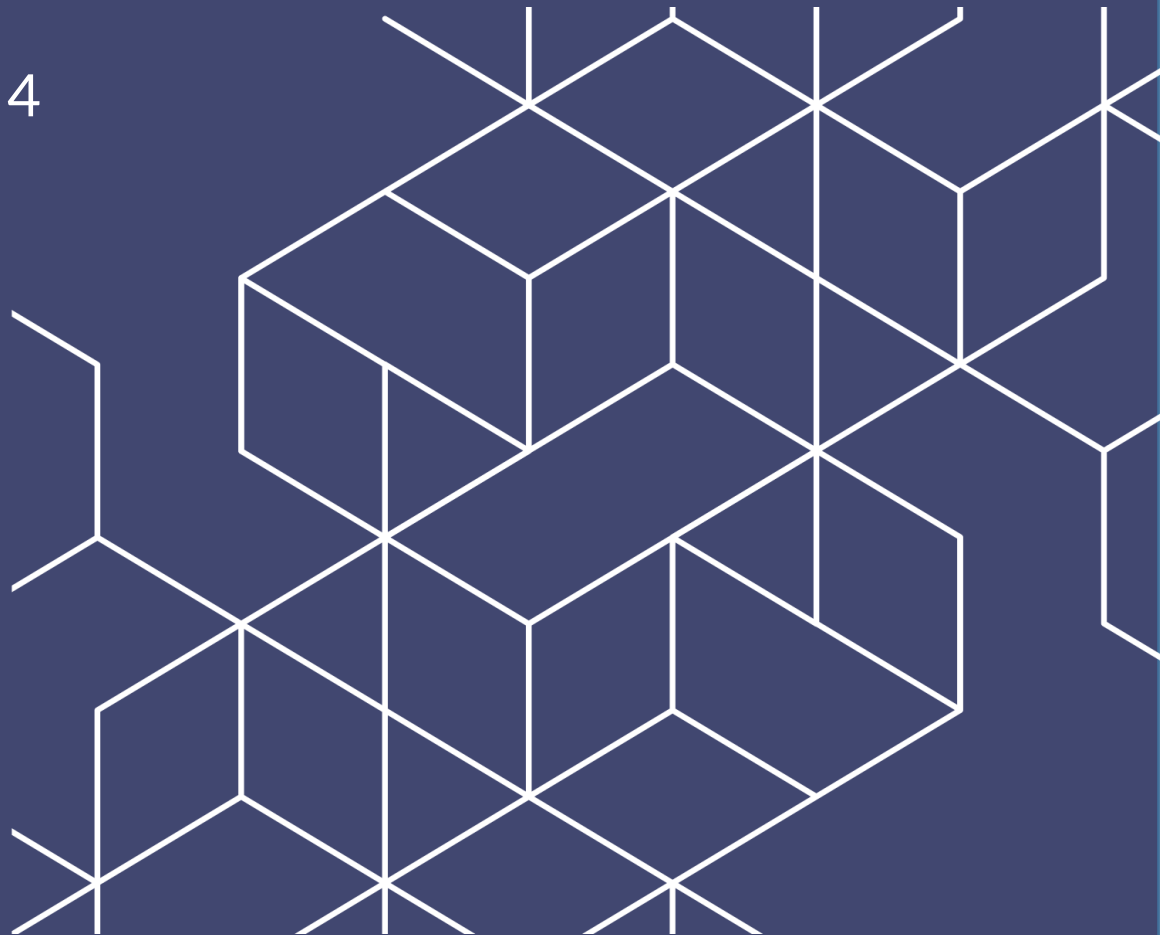


OPEXUS

## Release Notes

v11.6.0

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# ATIPXpress 11.6.0 Release Notes

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# About This Release

## 2022-2023 Statistical Report Updates

Updates to ATIPXpress for v11.6.0 centered on Statistical Reports. Our Statistical Report now adheres to the guidelines in the government of Canada's Access to Information and Privacy Statistical Report for 2022-23. See the *ATIA Statistical Report Updates* and *PA Statistical Report Updates* sections for details on all the changes made to meet the latest guidelines.

Additionally, we've made a few application changes to support updates to the Statistical Report, as detailed below.

## Request Received Mode Now Mandatory

ID# 64027

We've made the *Request Received Mode* field mandatory when creating a new request. Data from this field can be used in the Statistical Report.

## Reviewed/Released Page Labels

ID# 64468

We've updated label text for *Number of Pages Released* and *Number of Pages Reviewed* based on the selected **Release Format** in the *Closed Details* section of the *Close Request* page.

## Edit Request and Close Request Field Changes

ID# 63848

We've made field changes to allow for more specific data entry in the *Sent to Information Commissioner* section of a Complaint on the *Edit Request* and *Close Request* screens. You now have the option to add both the *Initial Response Date* and the *Final Response Date*. The original *Response Date* field has been removed. For any Complaints created before this change, data entered into the *Response Date* field will populate in the *Final Response Date* field.



## About This Release

On the *Close Request* screen, we also added three new Section 37 checkboxes for *Report Received*, *Recommendations*, and *Orders* for initial responses.



# ATIA Statistical Report Updates

The following changes apply to reports for applications using the Access to Information Act (ATIA) act type.

## Subsection 1.1: Number of requests

ID# 62405

We added a new row to the *Number of requests received* table, *Outstanding from more than one reporting period*. The *Carried over to next reporting period* amount is now split between *Carried over within legislated timeline* and *Carried over beyond legislated timeline*.

## Subsection 1.3: Channels of requests

ID# 62595

We added a new subsection, 1.3: *Channels of requests* which identifies the number of requests made for each source, i.e. email, online, or phone.

## Section 2: Informal requests

ID# 62433, 63402

The existing Subsection 1.3 has been changed to Section 2. It covers *Informal Requests* including number, channels, and completion time of informal requests, as well as pages released informally. Plus, a new Subsection 2.5 for *Pages re-released informally* has been created.

## Subsection 4.1: Disposition and completion time

ID# 64412

We added a new row for *Declined to act with the approval of the Information Commissioner* to the table in this subsection.



## Subsection 4.5: Complexity

ID# 64573, 64920, 64931, 64934

We've also updated the following subsection titles:

- Subsection 4.5.1: Relevant pages processed and disclosed for paper and e-record formats
- Subsection 4.5.2: Relevant pages processed and disclosed for paper and e-record formats by size of requests. This subsection also has a new row: *Declined to act with the approval of the Information Commissioner*.

We've added the following new subsections to Section 4:

- Subsection 4.5.3: Relevant minutes processed and disclosed for audio formats
- Subsection 4.5.4: Relevant minutes processed per request disposition for audio formats by size of requests
- Subsection 4.5.5: Relevant minutes processed and disclosed for video formats
- Subsection 4.5.6: Relevant minutes processed per request disposition for video formats by size of requests

The existing Subsection 3.5.3 is now Subsection 4.5.7: Other complexities. We've added a new row for *Declined to act with the approval of the Information Commissioner* and removed the *Assessment of Fee* column.

## Subsection 4.6.1: Requests closed within legislated timelines

ID #64936

We removed the *Requests closed within legislated timelines* title row from the table in this subsection.



## Subsection 4.2: Length of extensions

ID #63991

We removed the 16.31 redaction code column from the table in this subsection.

## Section 6: Fees

ID# 64512, 64938

We've added two additional columns for the Fees table, *Fee Waived* and *Fee Refunded*.

## Subsection 7.1: Consultations received from other Government of Canada institutions and other organizations

ID# 64940

We've added two additional rows for *Carried over within negotiated timelines* and *Carried over beyond negotiated timelines*.

## Subsection 7.3: Recommendations and completion time for consultations received from other organizations outside the Government of Canada

ID# 64941

Subsection 7.3 is now labeled *Recommendations and completion time for consultations received from other organizations outside the Government of Canada*.

## Section 9: Investigations and Reports of finding

ID# 63354, 63848



Section 9 has been split into 2 subsections, 9.1: *Investigations* and 9.2: *Investigations and Reports of finding*.

## Subsection 10.2: Court actions on third party notifications under paragraph 28(1)(b)

ID# 66317

We've added a new subsection 10.2: Court actions on third party notifications under paragraph 28(1)(b). Sections 41 and 42 are no longer reflected in the report; only Section 44 – under paragraph 28(1)(b) is included in the new subsection.

## Section 11: Resources Related to the Access to Information Act

ID# 64944

Subsection 11.1 is now titled *Allocated Costs*.





# PA Statistical Report Updates

The following changes apply to reports for applications using the Privacy Act (PA) act type.

## Section 1.1: Number of requests

ID# 62405

We added a new row to the *Number of requests received* table, *Outstanding from more than one reporting period*. The *Carried over to next reporting period* amount is now split between *Carried over within legislated timeline* and *Carried over beyond legislated timeline*.

## Subsection 1.2: Channels of requests

ID# 62595

We added a new subsection 1.2: *Channels of requests* which identifies the number of requests made for each source, i.e. email, online, or phone.

## Section 2: Informal requests

ID# 62433

The existing Subsection 1.3 has been changed to Section 2. It covers *Informal Requests* including number, channels, and completion time of informal requests, as well as pages released informally.

## Subsection 3.5: Complexity

ID# 64920, 64931

We've also updated the following subsection titles:

- Subsection 3.5.1: Relevant pages processed and disclosed for paper and e-record formats
- Subsection 3.5.2: Relevant pages processed and disclosed for paper and e-record formats by size of requests



## Subsection 6.1: Reasons for extensions and disposition of requests

ID# 65225

The total number of requests where an extension was taken is now included in the table.

## Subsection 7.3: Recommendations and completion time for consultations received from other organizations outside the Government of Canada

ID# 64941

Subsection 7.3 is now labeled *Recommendations and completion time for consultations received from other organizations outside the Government of Canada*.

## Subsection 10.1: Privacy Impact Assessments

ID# 64942

We've added a new row for *Number of PIA(s) Modified*. This field is available when the Privacy Act is selected as the Act Type.

## Subsection 10.2: Institution-specific and Central Personal Information Banks

ID# 65228

At the Statistical Report parameters screen, you can now enter counts for Active, Created, Terminated, and Modified for Institution-Specific and Central PIBs. This data will be displayed in section 10.2 of the report.



## Section 11: Privacy Breaches

*ID# 63356*

Section 11 has been split into 2 subsections, 11.1: *Material Privacy Breaches reported* and 11.2: *Non-Material Privacy Breaches*.



## Bug Fixes

ID	Description
57471	Fixed a bug in which custom configured application pool accounts were switched to Network Service configuration.
59970	Removed a FOIA-specific message that was appearing on the ATIPXpress Final Actions tab regarding statute codes.

