

ATIPXpress

Release Notes

v11.11.0

February 2025



OPEXUSTECH.COM

© AINS LLC, 2025

ATIPXpress v11.11.0 Release Notes

Notice of Rights

Copyright © 2025, OPEXUS, LLC d/b/a OPEXUS. All rights reserved. No part of this publication may be reproduced, transmitted, transcribed, stored in a retrieval system, or translated into any language, in any form or by any means, electronic, mechanical, photocopying, recording, or otherwise, without prior written permission of the publisher: OPEXUS, LLC. For information on obtaining permission for reprints and excerpts, contact info@opexustech.com.

Additionally, all copyrights, confidential information, patents, design rights and all other intellectual property rights of whatsoever nature contained herein are, and shall remain, the sole and exclusive property of the publisher.

Notice of Liability

The information in this publication is believed to be accurate and reliable. However, the information is distributed by the publisher (OPEXUS, LLC.) on an “As Is” basis without warranty for its use, or for any infringements of patents or other rights of third parties resulting from its use.

While every precaution has been taken in the preparation of this publication, neither the author (or authors) nor the publisher will have any liability to any person or entity with respect to any loss or damage caused or alleged to be caused, directly or indirectly, by the information contained in this publication or by the computer software and hardware products described in it.

Notice of Trademarks

The publisher’s company name, company logo, company patents, and company proprietary products are trademarks or registered trademarks of the publisher: OPEXUS, LLC. All other trademarks or registered trademarks are the property of their respective owners.

Non-Disclosure Statement

This document’s contents are confidential and proprietary to OPEXUS, LLC. This document cannot be released publicly or outside the purchasing agency without prior written permission from OPEXUS, LLC.

Images in this manual are used as examples and may contain data and versioning that may not be consistent with your version of the application or information in your environment.

Additional Notice

Information in this documentation is subject to change without notice and does not represent a commitment on the part of OPEXUS, LLC.

Notwithstanding any of the foregoing, if this document was produced as a Deliverable or other work for hire under a contract on behalf of a U.S. Government end user, the terms and conditions of that contract shall apply in the event of a conflict.



Product Enhancements

1.1 Annual Statistical Report

ID# 91649

We've updated the ATIP Annual Statistical Report to match new guidelines for 2025 submission, including:

- Updating all fields and labels to match the 2024 - 2025 form
- Ensuring all calculations and logic used to generate the form match the guidance associated with the 2024 - 2025 form
- Addressing any inaccuracies/bugs in Report generation
- Added a number of fields to the Statistical Report Raw Data extract

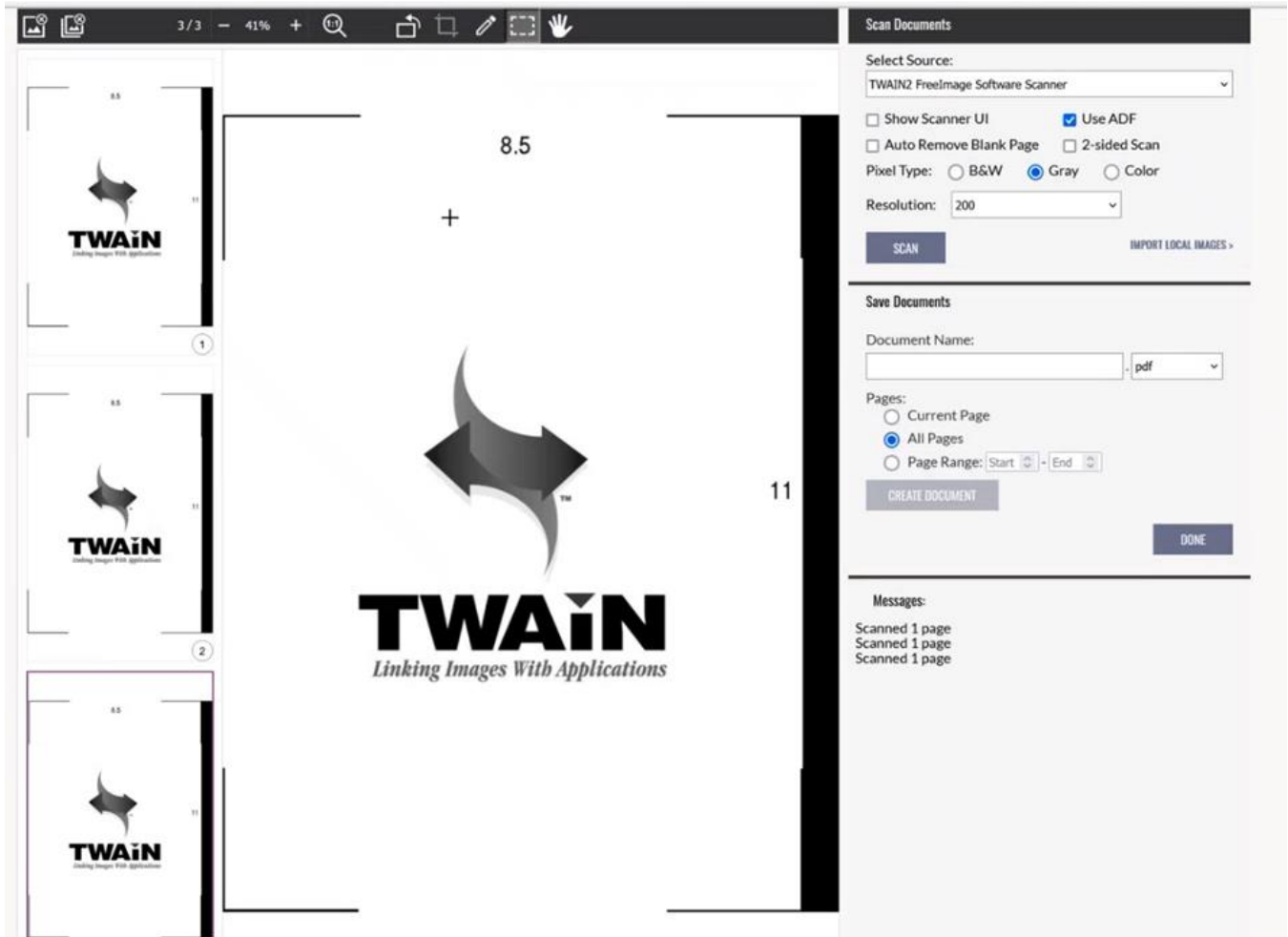
1.2 New Scanning Solution

ID# 91325

ATIPXpress now integrates with an industry-standard scanning solution (Dynamsoft Web TWAIN). This tool allows you to scan documents directly into ATIPXpress at various locations in application including Document Management, Collaboration Portal, Correspondence, and on the Request.

You can scan single pages, or batch scan and index. The tool also provides options to manipulate the images for clarity (including color, grayscale, pixel selection, etc.) and corrections (including line straightening, rotation, cropping, etc.).





This is an add-on feature that requires additional licensing, provided to Canadian customers at no additional cost. Please reach out to OPEXUS Customer Success for more information. See the ATIPXpress 11.11.0 Scanning Solution Manual on our Product Resource Center for more details.

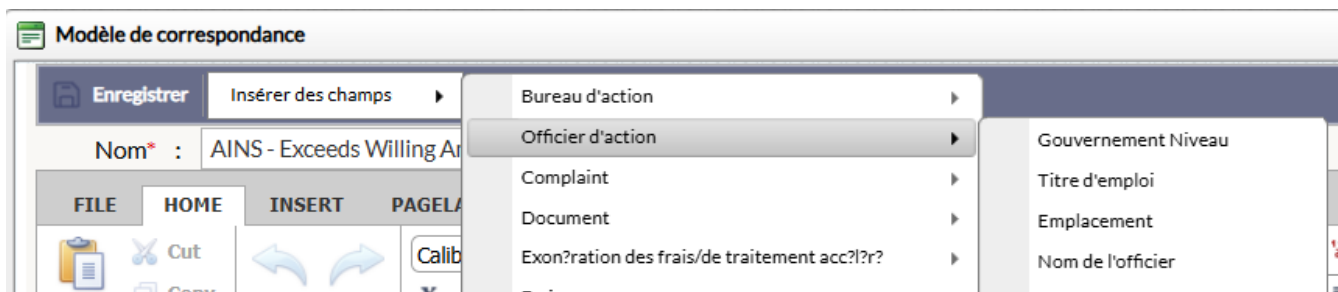
1.3 Canadian French Translation for Correspondence Templates

ID# 93059

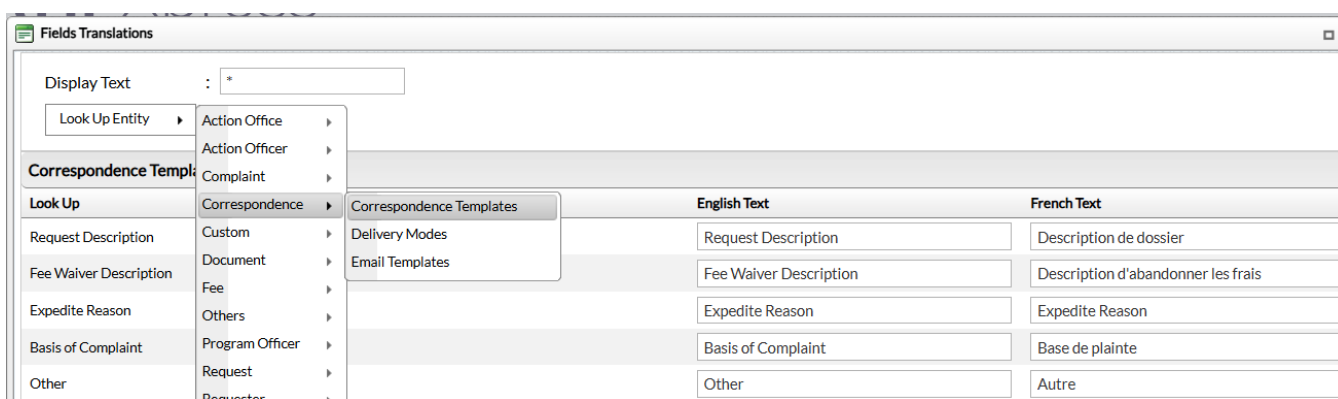
We made improvements to language localization within Correspondence Templates, making it easier to quickly populate correspondence in both English and French.

Canadian French language localization is now supported for the insert field menu that appears when creating or editing a Correspondence Template, as shown below.





Administrators can configure the field label translations in **Administration > System Administration > Fields Translations**. Use the Look Up Entity menu to select Correspondence Templates. Then, configure the Correspondence Template field labels using the *English Text* and *French Text* fields.



Once the labels have been configured, users will see the English label or French label throughout the Correspondence Template based on their system language setting.

We've also updated date formatting to follow DD/MM/YYYY format when French is selected for a Correspondence Letter Template. Additionally, minor UI changes have been implemented to the Field Translations tool for improved usability.

The following Insert Field Groups and Insert Fields have been added to the Localization Look Up Data tool:

- Action Office
 - Action Office Name
 - Action Office Details
- Action Officer
 - Govt. Level
 - Job Title
 - Officer Location

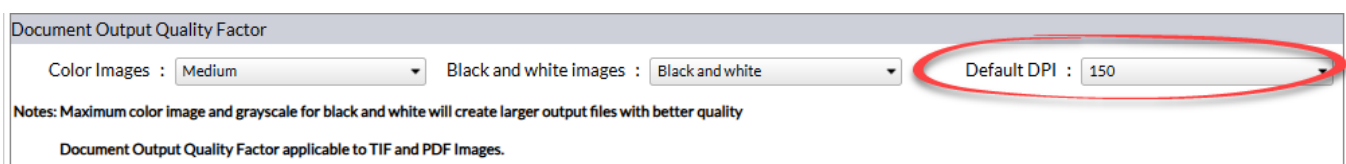


- Complaint
 - All Assigned Groups
 - Request Owner Job Title
- Document
 - Fully Redact Pages by Code
 - Fully Redact Pages by Code and Description
 - Redaction Used Description
- Primary User
 - Govt. Level
 - Primary User Job Title
- Request
 - Institution Name
- Request Owner
 - Request Owner Job Title
 - RFD / Consultation
 - Contact Title
 - Agency Name
 - Redactions Used

1.4 New Configuration Option: Default DPI

ID# 68220, 68240

We've added the option to change the global default DPI for Document Management, making it easier to update the resolution DPI setting for pages in Document Management. To update the DPI, navigate to **Administration > System Configuration > Document Management Configuration > Document Output Quality Factor**. Please note that increasing resolution DPI will also increase the size of files saved in PNG cache. The default option provided out-of-the-box is 150 DPI.



Document Output Quality Factor

Color Images : Black and white images : **Default DPI :**

Notes: Maximum color image and grayscale for black and white will create larger output files with better quality

Document Output Quality Factor applicable to TIF and PDF Images.



1.5 Updated Processing and Tracking of Application Fees

ID# 92160, 81915

We've updated how Application Fees are processed and tracked to better match the ATIP case file process for application fees for Access request types.

1.6 Release Format Field Update

ID# 95276

When closing a Request, you can now specify the *Release Format*. The field has been expanded to include checkboxes for each available format (Paper, Audio, Data set, Video, E-record, or Other). Once you select a format, you can specify the breakdown of what was released and what was reviewed. You can select multiple formats if needed, or leave the field blank if no records were released.

Release Format

☐ Paper
 Number of Pages Released : 0
 Generated Count : 0
 Number of Pages Reviewed : 0
 Generated Count : 0

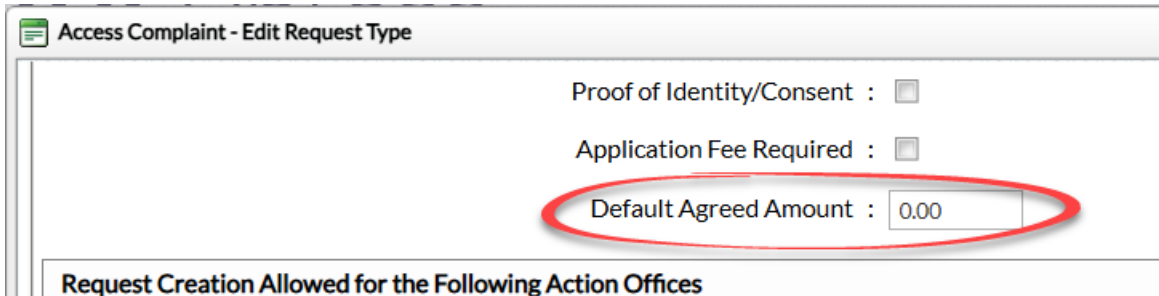
☐ Audio
 Number of Minutes Released :
 Number of Minutes Reviewed :
☐ Video
 Number of Minutes Released :
 Number of Minutes Reviewed :
☐ Data set
 Number of Pages Released :
 Number of Pages Reviewed :
☐ E-record
 Number of Pages Released :
 Number of Pages Reviewed :
☐ Other Format
 Number of Other Formats Released :
 Number of Other Formats Reviewed :

1.7 New Configuration Option: Application Fee Default Agreed Amount

ID# 68239



We've added a new configuration at the Request Type level for Default Agreed Amount for the Application Fee. To change the *Default Agreed Amount* value, navigate to **Administration > Request Types**. Select the Request Type you'd like to update, then click **Edit**. The *Default Agreed Amount* is located in the *Request Type Details* section.



The screenshot shows a web application window titled "Access Complaint - Edit Request Type". Inside the window, there are three configuration options, each with a label and a checkbox or input field:

- Proof of Identity/Consent : ☐
- Application Fee Required : ☐
- Default Agreed Amount :

The "Default Agreed Amount" field, which contains the value "0.00", is circled in red. Below these options, there is a section header: "Request Creation Allowed for the Following Action Offices".



2 Bug Fixes

We've addressed the following bugs in this version of ATIPXpress:

ID	Description
83872	Remediated a vulnerability related to Host Header Injection.
93308	Resolved a run time error occurring during advanced Request searches filtering for a Date-related field with the "IN" operator.
93002	Removed Tenant ID validation from the source code because it is not applicable to the API.
97460	Addressed a bug where the redaction code b(3) was not displayed in the redaction box when applied to a document in Document Management.
98683	Corrected an issue causing requests in the Recycle Bin to be counted as part of the Annual Statistical Report. Requests added to the Recycle Bin are now excluded from the Report.
97458	Resolved a bug in which refreshing the page on a Request for Documents or Consultation task Messages page would cause the window to break.
99796	We've updated the Extension type options to match ATIA and PA specifications for the ATIP Annual Statistical Report.
99889	Resolved an issue with the SQL Server impacting Statistical Report counts.



Bugs

ID	Description
93122	Fixed a language localization error in the Language drop-down menu on the Reading Room Fields Configuration page where special characters were not displaying correctly.
100799	Corrected an error where exemption codes were required field selections when saving Complaint Final Actions with disposition set to “Not Resolved” or “Not Well Founded.”
100778	Updated logic in Privacy Complaints for calculating ATIP Annual Statistical Report values to be consistent Access Complaints and removed “Method of Access” and “Release Format” fields when closing a Complaint.
100470	Updated a permission for user access to admin reports when system language user preference is switched from English to French.
100535	Added a Request Type configuration to set a request type to be Treated as an Informal Request with proper tracking on the ATIP Annual Statistical Report.
99111	Corrected an error where French special characters were displayed incorrectly in the system.
99323	Updated fields on the Close Request screen that removes “Assessment of Fees” from the Complexities section and made the Release Format field optional.
100523	Corrected an error where the “No Records Exist” disposition was not displayed for selection on the Final Disposition screen.



Bugs

ID	Description
100349	Updated the RFD task submission screen so that the Attachments checkbox is automatically checked when files are attached to task submission.

